

**U21 Health Sciences – Executive Committee Meeting**  
Friday 28 September 2007 – The University of Hong Kong

Participants

|                            |                                  |                                  |
|----------------------------|----------------------------------|----------------------------------|
| Prof Raymond Liang (Chair) | Dean, Host University 2007       | (University of Hong Kong)        |
| Prof Nivritti Patil        | Nominee of Prof Raymond Liang    | (University of Hong Kong)        |
| Prof Terence Stephenson    | Dean, Host University 2006       | (University of Nottingham)       |
| Prof James Angus           | Dean, Host of Secretariat        | (University of Melbourne)        |
| Prof Eric Reynolds         | Dentistry                        | (University of Melbourne)        |
| Prof Judy Kilpatrick       | Nursing                          | (University of Auckland)         |
| Prof Gillian Webb          | Health & Rehabilitation Sciences | (University of Melbourne)        |
| Prof Robert Sindelar       | Pharmacy                         | (University of British Columbia) |

In attendance

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| Prof Ji Tae Choung | Dean, Host University 2009 | (University of Korea) |
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Apologies

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| Dr Arthur Garson Jr | Dean, Host University 2008 | (University of Virginia) |
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**Minutes**

**1.0 Changes to the membership of Executive Committee**

The Executive approved changes to its membership following the 2007 annual meeting in Hong Kong as follows:

Outgoing members of the Executive – Prof Terence Stephenson (Host Dean, Nottingham 2006) and Prof Robert Sindelar (pharmacy representative).

Incoming members of the Executive – Prof Ji Tae Choung (Host Dean, Korea, 2009) and nominee of pharmacy group as reported by R Sindelar – Prof John Shaw, Head of the University of Auckland's School of Pharmacy.

The Executive agreed with T Stephenson's recommendation that P Brooks be co-opted onto the Committee to enable ongoing communication in relation to the U21 Health Sciences / Swinfen Charitable Trust initiative.

The Chair welcomed new Members and thanked outgoing Members for their outstanding contribution whilst on the Executive.

**2.0 U21 / Swinfen Charitable Trust (SCT) Initiative**

The Executive discussed the documents provided by Ms Sarah Catliff as the appointed fundraiser for the U21/SCT initiative, specifically, a timebox of planned activity over the course of Sarah's one-year contract and a draft document stating the vision and case for support of the initiative. Members agreed that Sarah would be asked to provide the schedule of dates for meetings with the trustees. It was also agreed that Sarah would be asked to forward her fundraising report to the Executive prior to the meeting with the trustees.

**3.0 Resolution – U21 Health Sciences Millenium Development Goals (MDG) Initiative (Attachment 4)**

The Executive endorsed the resolution relating to continuing collaboration between U21 Health Sciences and the U.N. MDG initiative. Specifically, that

“U21 Health Sciences supports the continuing collaboration with the United Nations Department of Social and Economic Affairs and Association Internationale des Formateurs en Objectifs du Millenaire pour le Developpement (AIFOMD) towards education and training in the UN Millennium Development goals (MDG) and as such, would like to enter into formal discussion with UN in obtaining official consultative status to facilitate our synergy with UN.”

The Executive acknowledged that the prepared student guide was effectively a pilot involving medical students and Members noted the importance of each of the Health Sciences disciplines having involvement in future

developments. It was agreed that education about MDGs should be embedded across Health Sciences curricula.

#### **4.0 Resolution – U21 Interprofessional e-health initiative**

The Executive considered the resolution relating to interprofessional activities, endorsing the creation of a formal interprofessional e-health steering committee. Members agreed with G Webb's recommendation that Prof Lesley Bainbridge from the College of Health Disciplines at UBC be asked to join the steering committee as an interprofessional expert. It was also noted that the nursing group had nominated two people with e-learning expertise as potential steering committee members.

The Executive gave in-principal approval for additional funding of US \$10,000 to support the ongoing activities of the interprofessional e-health steering group, requesting that a brief budget and business case be prepared for consideration at the next Executive teleconference. It was agreed that the Executive Officer would investigate a funding application template to facilitate the Executive's determination of any future requests for funding.

#### **5.0 U21 Health Sciences Secretariat**

Members considered the Executive Officer's report on the actual and projected income and expenditure for January-December 2007 including a total projected surplus at December 2007, as well as a proposed budget for January-December 2008.

It was noted that the budget surplus enabled financial support for projects, and also acted as a buffer in relation to unforeseen events/circumstances. It was agreed that the January-December 2008 subscription rate will remain at AU \$11,000.

#### **6.0 Hong Kong 2007 meeting – proceedings and any outcomes**

N Patil provided the Executive with a brief overview of the e-health workshop, reporting that there were 24 attendees for the half-day 'hands-on' workshop and 28 attendees for the proceedings on the second day. Members noted that a major focus was the telehealth project and that students who had participated in this initiative had presented at the e-health workshop. G Webb emphasized the importance of the workshop in terms of the dialogue and outcomes relating to a range of e-health matters.

During brief discussion of the U21 Health Sciences meeting, J Angus, on behalf of the Executive, thanked the organizing committee at the University of Hong Kong for ensuring a very successful meeting and for waiving fees for U21 Health Sciences colleagues attending the e-health workshop and/or the leadership workshop.

It was noted that the Hon Henry Fan Hung Ling would be the guest speaker at the leadership workshop. Members noted the professionalism and excellence of Alison Johns who would be conducting the workshop along with T Stephenson and J Angus following on from the main meeting. It was agreed that, if the leadership workshop proved to be successful, another one should be scheduled to take place in Virginia in 2008. It was also agreed that in addition to U21 Health Sciences financing her airfare and accommodation whilst in Hong Kong, a nominal fee would be paid to A Johns for her time and her work undertaken during the workshop.

#### **7.0 Virginia 2008 – suggestions / proposals for core meeting programme (Attachment 7)**

The Executive considered the proposed outline for the 2008 meeting in Virginia, submitted by Dr Karen Rheuben and (UVa Provost) Arthur (Tim) Garson Jr. Members agreed that the proposed topic 'Pandemic of Obesity' was of importance and relevance to all health sciences disciplines and therefore would be a welcome addition to the agenda for the core meeting programme. It was also noted that this topic could be for discussion by each of the discipline groups separately, with the aim of devising a plan of action across professions and across countries. It was agreed that further discussion on the 2008 agenda would take place at the next scheduled Executive Committee teleconference.

It was also agreed that as dentistry, health and rehabilitation sciences, and pharmacy are not represented at the University of Virginia, the discipline group representatives on the Executive Committee would take the lead for organizing their discipline group meetings in 2008.

## **8.0 Other Business**

### **8.1 Public Health / Exercise Science**

The Executive agreed that the creation of new discipline groups was not appropriate if U21 Health Sciences was to remain a manageable and cost-effective entity. Within this context, it was agreed that the public health group would be asked to join in with the U21 medicine group, and that there should be future dialogue between the exercise science group and U21 physiotherapy.

### **8.2 p-book**

N Patil led this discussion on the proposed p-book on telehealth in the developing world, reporting that additional funding of US \$5000 was being sought towards publication costs. The Executive gave in-principal approval for this amount of funding and requested a brief budget outline for consideration.

## **9.0 Next meeting**

The next meeting of the Executive Committee is scheduled for Thursday 29 November 2007 by teleconference.