

U21 Health Sciences – Executive Executive - Tecnológico de Monterrey

Thursday 30 September 2010 12.00 -1.15 pm

Current Membership

Prof Martin Hernandez Torr� (Chair)	Dean, Host University 2010	(Tec de Monterrey, Mexico)
Prof James Angus (Co-chair)	Dean, Host of Secretariat	(University of Melbourne)
Prof Damien Walmsley	Dentistry	(University of Birmingham)
Prof Gillian Webb	Health & Rehabilitation Sciences	(University of Melbourne)
Prof Judy Kilpatrick	Nursing	(University of Auckland)

Apology

Prof Sung Ock Suh	Dean, Host University 2011	(Korea University)
Prof Karen Rheuban	Nominee of Host Dean 2008	(University of Virginia)
Prof John Shaw	Pharmacy	(University of Auckland)

In attendance

Prof Manuel P�rez-Jim�nez	Nominee of Martin Hernandez Torr�	(Tec de Monterrey, Mexico)
Prof Jung Yul Park	Nominee of Prof Sung Ock Suh	(Korea University)
Prof Jerry Kim	Nominee of Prof Sung Ock Suh	(Korea University)
Ms Yong Jin Lee	Secretary to Prof Sung Ock Suh	(Korea University)
Assoc Prof Grahame Pope	HRS	(University of Nottingham)
Ms Caroline Voisine	Executive Officer	(Tec de Monterrey, Mexico)

Notes

1.0 Changes to the membership of the U21 Health Sciences Executive

In September 2009, following the cancellation of the Seoul meeting it was agreed that the Executive would remain as constituted for an additional year so as to maintain continuity and expertise prior to the 2010 meeting in Monterrey.

The new composition of the Executive Committee was decided as follows:

Chair: Prof Sung Ock Suh (Dean, University of Korea, Host University 2011)

Co-chair: Prof Martin Hernandez Torr  (Dean, Tecnol gico de Monterrey, Host University 2010 and Host of the group's Secretariat)

Co-chair: Prof James Angus (Dean, University of Melbourne). To harness longstanding experience within the U21 Health Sciences group and to support each Host Dean who becomes Chair of the Executive, it was agreed that Jim would co-chair the Executive Committee on an ongoing basis.

Representative from the Nursing group: Dr. Derek Chambers (University of Nottingham)

Representative from the HRS group: Assoc. Prof Grahame Pope (University of Birmingham)

Representative from the Dentistry group: Prof Damien Wamsley (University of Birmingham)

Representative from the Pharmacy group: Prof John Shaw (University of Auckland)

It was decided to write a letter to thank Prof Karen Rheuban for her role in representing the University of Virginia in the Executive Committee for the last 3 years.

Postscript: the letter was sent to Karen.

Jim informed that Iain Martin, Dean of the Faculty of Medical and Health Sciences in the University of Auckland in New Zealand, had offered to host the U21 HS meeting in 2012. The Executive Committee rejoined this decision unanimously.

The Executive Committee was also asked to consider where to host the Secretariat. Martín Hernández from Tecnológico de Monterrey offered to be the new host and the Exec agreed unanimously. Jim emphasised that the Dean of the University hosting the Secretariat was required to be on the board for the Executive Committee meetings. It was agreed that Tecnológico de Monterrey would host the Secretariat for an initial period of 5 years.

2.0 U21 Health Sciences Secretariat

Members were asked to consider and determine the ongoing Executive Officer position for the purpose of running the U21 Health Sciences Secretariat. Jim informed that Lorraine was now retired and that it was essential to maintain the Executive Officer position. The Executive was asked to consider offering the position to Caroline Voisine, who has been an interim for three months in Tecnológico de Monterrey. The Executive agreed and Caroline also accepted to take over the position on a full-time basis. Together with Lorraine, she will draft a job description of the position.

Postscript: a job description has been drafted and will be submitted to the Executive during the next teleconference.

It was agreed to send a letter and a present of gratitude to Lorraine for her exemplary work as Executive Officer from 2003 to 2010.

3.0 Budget

A report on the actual and projected income and expenditure for January-December 2010, including a total projected surplus as at December 2010 was provided for information. The Executive noted that the projected budget balance is healthy with an approximated surplus of AUD 170,000 for December 2010.

The Executive was invited to consider for approval the budget prepared by the Executive Officer for January-December 2011. The Executive asked for some modifications that will be presented during the next Executive teleconference. Special projects include the redesigning of the U21 HS website and some promotional activities to engage more U21 universities in the group.

The Executive noted that the U21 HS group subscription rate hadn't been increased for several years and agreed to augment the rate to AUD 10,000 for 2011.

In order to encourage universities in organising annual meetings, the Executive agreed to waive the hosting university from the annual subscription. The University of Korea will be the first one to benefit from this decision in 2011.

The Executive was asked to consider the allocation of funds to the UNMDG initiative for January-December 2011 for a tentative amount of USD 30,000. The UNMDG steering committee will present a formal budget requirement to the Executive for consideration.

The University of Korea asked the Executive to provide a report on the money granted by their university for the organization of the UNMDG workshop in Hong Kong. Caroline will prepare this report and give it to the Executive.

Postscript: the report was sent to Korea University.

5.0 Korea 2011

The tentative dates of the 2011 meeting in Korea are from Sunday 25 to Friday 30 September 2011. It is intended to devote three days to the UNMDG workshop, with one full day led by students.

JP Park presented potential topics to the audience and will be waiting for some feedback from the delegates to start looking for appropriate speakers.

6.0 Other Business

There was no other business.

7.0 Next meeting

Caroline will contact the Executive soon to programme the next teleconference.

Postscript: next teleconference is scheduled for 4/5 November 2010